



# The CITY OF DAYTONA BEACH

DEVELOPMENT AND ADMINISTRATIVE SERVICES DEPARTMENT

PLANNING DIVISION

301 S. RIDGEWOOD AVENUE

DAYTONA BEACH, FLORIDA 32114

PHONE (386) 671-8120

FAX (386) 671-8130

**Mr. Parker Mynchenberg, P.E.**

Parker Mynchenberg and Associates, Inc.

1729 Ridgewood Ave.

Holly Hill, FL 32117

October 30, 2023

SUBJECT: Approval Letter for DEV2022-020, Circle C Boat & RV Storage Site Plan

ADDRESS: 1010 N. Clyde Morris Blvd.

Dear Mr. Mynchenberg:

The City has approved the Site Plans for Circle C Boat & RV Storage, DEV2022-020. The plans are valid for two years, during which time the necessary permit(s) must be obtained for the project. This approval is not authorization to begin work and does not relieve the Engineer of Record, the contractor, or the owner from the responsibility to obtain construction permits from The City of Daytona Beach or any other governmental entity asserting concurrent jurisdiction over this project.

Prior to the commencement of site construction, the final updated Permit Summary and copies of all outside agency approvals attached must be submitted to the Engineering Department prior to the start of any site work construction.

Two copies of the approved plans and any supporting documents should be given to the project contractor along with this letter. The contractor must provide the two stamped sets to the Permits and Licensing Division in order to obtain construction permits.

Prior to release of the first building permit for the project, a mandatory pre-construction meeting must be requested by the Owner or Engineer of Record. Requests and meeting date coordination shall be made to the Building Department at (386) 671-8157. One set of the approved and stamped set of plans will be returned to the contractor and must be available at the job site at all times once construction permits have been issued. The City will inspect the project site during construction using these approved plans. Any work done contrary to these plans will be rejected. Should field conditions require deviations from the approved plans, the City must be notified and approval of the changes must be obtained before proceeding with the revised work. During construction, the appropriate City inspectors shall be called for inspections. If any work is to be done in the public rights-of-way, the City Construction Engineer shall be notified prior to commencement.

Before final building inspection and issuance of the Certificate of Occupancy, a Certification of Completion by the Engineer of Record and required as-built plans shall be submitted to the Development Review Engineer with a request for an Engineering final inspection. The project Engineer of Record shall be available to attend the Engineering final inspection. Once the project is complete and approved by the City, the property must be maintained in accordance with the approved plans. In the event the property is sold, the original owner is required to inform the new owner of his or her continuing obligation to maintain the property in accordance with the plans.

Sincerely,

Dennis Mrozek, AICP, LEED AP

Planning Director

CC: James Nelson, P.E., City Engineer

Shannon Ponitz, P.E., Utility Director

Kumar Mohan, Development Review